



Forestry Commission
Scotland

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Forest District Manager
Bill Meadows

Our ref. Personal file *Your ref.*

9 January 2008

Dear Andy,

**AE FOREST DISTRICT
RESIGNATION**

I refer to our recent discussions regarding your decision to accept the offer of employment as woodland manager you received from Castlemilk & Corrie estate and your subsequent letter of resignation dated 7th January 2008.

As you know I am sorry that you have taken this decision and your input to delivery within Ae FD will be greatly missed. However, I can understand your reasons for this move, not least being to fulfill a long held ambition for this particular post, and wish you well in this new career path.

The work and support you have given the District team and me personally over the past six years has been significant and very much appreciated. I am sure the experience you have gained will stand you in good stead for your new role and as I have said I look forward to continuing working together in various initiatives within the forest industry in the area.

We agreed a final working date of Wednesday 6th February 2008 and I have informed the HR team of this and they will be in touch regarding any relevant actions to be taken prior to you leaving. Please take the opportunity to obtain any personnel information you require within this time period e.g. pensions etc.

My thanks again for all you support and my best wishes for the future. Please do not hesitate to contact me if you feel we can help you in anyway at anytime.

Best regards

Bill Meadows
Forest District Manager

